

TRAININGLMS

LEADERS MANAGERS SUPERVISORS



INCREMENTUM

construct - build - grow

MAKING THE CONSTRUCTION CONTRACT WORK FOR YOU!

- Get Paid - Protect Yourself - Improve Your Cashflow -

A Contract Training Masterclass and Workshop

What is the course about?

This course will train candidates in the art of how to understand and administer a construction contract in a straightforward, yet highly effective manner that is simple to understand, ensuring you get paid what you are entitled to, and on time. Understanding the contract will ensure you are aware of your rights and responsibilities, and you will have the knowledge to identify risk, and ensure you are properly protected from onerous contract conditions.

The course will also detail and provide you with digital templates of the correct paperwork required under the contract, and show you how to complete it to ensure contract compliance.

Training will also be given in how to understand and prepare a compliant construction programme, and how to use the programme to protect you from delay damages and to assist in the validation of an extension of time claim. A digital formattable programme template will also be provided

Who is the course suitable for?

The course is designed specifically for all types of sub-contractor of any size, and for the smaller main contractor

What makes the course unique?

This course will teach you numerous simple but effective techniques based on real life commercial experiences that can be applied to ensure contract compliance and effective contract administration that will maximise profitability and cashflow, and give you protection in the event of a dispute.

How is the course delivered?

This will be a full day course delivered in person, with a maximum of 15 people to ensure strong interaction with all candidates

The day will be divided into two sessions:

- **Session 1** will be a masterclass on understanding contracts, identifying and mitigating risk, effective contract administration, understanding programmes, good cashflow management, and understanding the dispute process
- **Session 2** will be a workshop focusing on how to correctly complete the paperwork required for contract notices, and how to produce a construction programme

For further information or to reserve your place please contact us

☎ 028 3829 4751 ✉ info@traininglms.co.uk



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Who is delivering the course?

This course is delivered by Jonathan Payne, the Managing Director of Incrementum, a construction consultancy company that specializes in bespoke training solutions and specialist construction consultancy services.

Jonathan is a renowned professional within the industry, with 32 years experience, and his qualifications and experience include:

- Degree qualified QS with 23 years as Managing Director of numerous construction companies, all of which grew significantly under his leadership
- Fellow of the Chartered Institute Of Building CIOB
- Chair of the Northern Ireland hub of the CIOB
- Board Member of the Construction Industry Training Board



Jonathan Payne FCIQB

Course Content

Session 1 - The Masterclass:

- An overview of the construction industry today and why it has become so claims conscious
- Understanding, identifying, pricing and mitigating risk to ensure profitable contract delivery
- Understanding the Housing Grants, Construction & Regeneration Act (The Construction Act) and how to benefit from it
- An overview of the common forms of contract - JCT and NEC
- How to understand the contract and identifying onerous clauses
- The importance of good pre-contract administration
- How to negotiate favourable contract terms and conditions
- Effective contract administration made simple
- The importance of the programme, understanding it, and using it effectively
- How to protect yourself from onerous contract conditions
- Techniques to ensure you get paid what you are due and on time
- How to manage your cashflow effectively and techniques to improve your cashflow
- Understanding the different formats of Alternative Dispute Resolution and how to prepare for it

Session 2 - The Workshop

- How to produce an effective and compliant construction programme
- How to complete all the essential contract paperwork and notices such as:
 - Early warnings
 - Compensation events / variations
 - Applications for payment
 - Delay notices
 - Extension of time applications
 - Final accounts

All candidates will be given a USB drive with fully formattable versions of the contract paperwork and documentation along with a spreadsheet model developed to produce simple construction programmes

The course has been registered by CITB NI for grant assistance to registered in scope employers, terms & conditions apply

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