

## CIOB FELLOWSHIP APPLICATION PROCESS FOR NON MEMBERS



### What is it?

The Fellowship Application Process for Non-Members is a 2-stage process that enables senior managers with no formal qualifications to achieve Fellowship of the CIOB (FCIOB)



### Who will be mentoring me?

Candidates will be allocated one of our experienced tutors; Gerard Graham FCIOB, Roger Gillespie FCIOB or Brian McMullen FCIOB. For further details please see our website or our Company Profile.



### Who is eligible?

Candidates for 'Fellowship' of The Chartered Institute of Building are expected to hold senior management positions within their organisation, with significant responsibility for strategic direction, development and leadership. Candidates will demonstrate their management competencies, at the required level by submitting a detailed report describing their contribution and achievements under the following three main themes:

1. Leading People
2. Leading Organisations
3. Leading the Sector

Additionally, candidates will be expected to demonstrate that they understand, practice and promote the "Rules and Regulations of Professional Competence and Conduct of the CIOB" in the carrying out of their day-to-day duties.

### What assistance is given?

Training LMS offers a 'one-to one' mentoring programme to guide candidates through every step. A tailored mentor programme will be devised to meet the needs of the candidate's diary, typically involving 4 or 5 two hour 'one to one' confidential sessions.

### What is involved?

#### STAGE 1

Requires the preparation and submission of 2 No 3000 word (approximately) written narrative/reports as follows:

#### Part 1

Details their management role and specifically their contribution with regard to the direction, development and leadership of their business/ organisation.

#### Part 2

Details a Practical Project, Venture or Enterprise or piece of Research that the candidate has led or had significant responsibility for, or had significant input for initiating, developing and leading the particular research, project, venture or enterprise.

#### STAGE 2

Viva Voce Interview/Professional Discussion.

Following the successful assessment of the Stage 1 written report the candidate will undertake a one hour interview (Part 1) followed by a half hour discussion (Part 2) on a chosen topic disclosed on the day

#### Part 1

(40mins approximately)

Authenticates the 'Stage 1' written report and provides an opportunity to expand/ elaborate and assesses higher-level critical thinking competencies.

#### Part 2

(30mins approximately)

The panel chair will present the candidate with four industry-relevant topical issues and, after 5 minutes preparation, a discussion is held on their chosen topic.

#### Northern Ireland Office

73 Charlestown Road  
Portadown, Craigavon  
BT63 5PP  
t: 028 3834 8439

#### Manchester Office

Adamson House  
Didsbury, Manchester  
M20 2YY  
t: 0161 955 3655

#### London Office

The Lansdowne Building  
2 Lansdowne Road, Croydon  
CR9 2ER  
t: 020 3911 8053

#### Stirling Office

Lomond Court  
Castle Business Park Stirling,  
FK9 4TU  
t: 01786 431775

#### Dublin Office

Block B, The Crescent Building  
Northwood, Santry Dublin  
D09 C6X8  
t: 01 893 4984